



Massachusetts Grant Opportunities

&

Grant Writing Guide

As a math or science leader in your school or district, you have a vision for the improvements you need to help your students achieve and provide your teachers with the skills they need to lead students to that goal. Sometimes, funding is the catalyst that will help you move toward your vision. A foundation or company that invests in your local community may be the best resource for those funds.

To assist you in identifying local funding opportunities and developing a winning application, Texas Instruments has developed this short Grant Writing Guide, along with a list of granting organizations and companies in your region. We hope it is a valuable resource for you!

Guide to Winning Grants from Community Sources

To win grant funding from any foundation or corporate giving source, your proposal must be carefully planned, complete, compliant, and persuasive. When it comes to local community giving sources, you should also focus on the benefits your proposed program has for the community, and how you will include community resources to make the project sustainable.

This guide provides (1) advice on how to develop a winning proposal; and (2) a list of foundations and corporate giving sources in your community that have education, and possibly math and science achievement, as a focus.

Step 1: Define your Need

Foundations and corporate giving sources fund projects to solve problems or address clearly defined needs and issues in your community. Most granting organizations look for a program that has a strategic impact and sustainability beyond the life of the grant.

If you have a small need, you should frame it as part of a larger need with a vision of success for your students and community. An example of such a project would be to revamp 7th and 8th grade mathematics curricula to increase the percentage of students who successfully pass algebra 1. As part of that project, you will integrate graphing

technology into instruction and provide extensive professional development to the mathematics teachers. Additional components of such a program could include developing an after-school tutoring program in conjunction with the Boys & Girls Club, and evaluating the program at various points during the year. You may only ask the community organization for money to fund a portion of this entire program, but providing the full scope of your vision will show the organization that you are serious, organized and likely to be successful.

The first step in creating a proposal is defining your need. This is the most important step, and you should start by asking some key questions:

- Why are you requesting funds? (This will become your need statement.)
- How will this funding improve your school and community? (This will become your mission/goal.)
- What will it take to reach this goal? (This will drive the budget and the identification of your partners.)
- What will the community look like when this need is addressed? (This will become your vision.)
- Who else in the community supports addressing this need? (These people and organizations will become your partners.)

Step 2: Seek the Support of Your School or District

Once you have conceptualized your project, you may want or need to get the support of your school or district leadership to apply for a grant. Begin by discussing your idea for a project with your department chair and/or your principal. Your district may have an Office of Grants and Development that could assist you in identifying potential funding sources and helping you write your proposal.

Step 3: Identify Potential Funding Sources and Gather Information about Them

The list below provides you with foundation and corporate giving sources in your region that may be interested in supporting science and mathematics grants for your school. Use your local library and school district to identify other sources. Once you have developed your list of potential funders, contact them to request their annual reports (this will give you a list of the kinds of programs the organization tends to fund), grant guidelines, and application forms.

Foundations and corporate giving sources may provide you with very detailed information about themselves and their proposal requirements, or they may simply tell you to submit a short written request for funds. After you have studied the available information, ask yourself the following questions:

- Does the organization give grants in my geographic area?

- Does the organization support science and mathematics projects in secondary schools?
- Does the organization provide direct support for projects, as opposed to other funding mechanisms such as loans, matching funds, or scholarships?
- Based on the organization's funding patterns, is my proposal likely to be competitive?

Step 4: Organize to Win

Once you have completed your research and chosen which grant(s) to pursue, organize to win. This will involve the following activities:

- Receiving formal permission from your school or district, if necessary.
- Developing a schedule for your proposal development so that you can submit a complete, compliant, and persuasive proposal by the deadline.
- Identifying your partners and the information and support they will need to provide you.
- Outlining the entire application from the cover letter through the appendices.

Step 5: Develop Your Proposal

As you put together your application, you may, depending upon the proposal requirements, need to undertake up to three kinds of overlapping activities: (1) completing the required forms, which will require the signatures of school officials; (2) writing the narrative proposal; and (3) developing the appendices. Funding organizations will ask you to submit either a letter of inquiry or a full proposal. A letter of inquiry helps the organization determine whether it is interested in reviewing your proposal and will save you the time and energy of developing a proposal if the organization is not interested in funding your project. There are no guidelines for letters of inquiry. Below is a sample of a one-page letter of inquiry.

Sample Letter of Inquiry

August 10, 2005

[Heading]

Dear Mr. Jones:

I am writing this letter of inquiry to determine whether or not the Jones Foundation would be interested in accepting a grant proposal to improve the teaching of Algebra I

courses in Hometown's three high schools.

For the last four years, standardized test scores in Algebra I courses have fallen an average of 17 percent at all of Hometown's three high schools. This drop in test scores means that many of Tioga's students will not succeed in mathematics, for without a strong foundation in basic Algebra they are likely to do poorly in Geometry and Advanced Algebra.

The Hometown School District has just purchased Texas Instruments TI-84 Silver Edition Graphing Calculators for the students and teachers in each high school. These calculators are an excellent tool for helping students to understand algebra and graphing concepts in new and powerful way, for all of our Algebra I students. Teachers, however, do not know how to use the calculator effectively, and they need to redesign their curricula to incorporate the new technology into their day-to-day lessons. To accomplish this, the Hometown School District would like to host a two-week summer institute with follow-up activities for its 10 high school mathematics teachers to (1) learn to use the Calculator; and (2) begin jointly developing new lessons plans. We are confident that the combination of new technology and improved lesson plans will lead to greater success in Algebra I for our students.

We estimate that the two-week summer institute and fall follow-up activities would cost approximately \$7,500.00. Would the Jones Foundation be interested in considering this kind of application?

Thank you very much for your consideration. I look forward to hearing from you.

Many foundations and corporate giving sources have specific application guidelines. Some, however, do not. If you receive no guidelines, you may want to include the following information in your proposal narrative, which should not exceed five pages:

- Measurable, time-framed goals and outcomes.
- Detailed description of proposed project.
- Evaluation plan—this may be as much to meet your own school and district needs as the granting organization's needs.
- Plan for sustainability.
- Management of project and brief descriptions of key personnel.
- Organizational/School District background or overview.

In your appendices, you should attach a budget that includes the following categories: (1) personnel; (2) fringe benefits; (3) supplies; (4) equipment; (5) other expenses. The appendices also should include resumes of key personnel and a letter of support from your principal or superintendent.

Despite their variety, winning grant proposals usually answer the following questions clearly, concisely, and persuasively:

- What is the problem you are addressing?
- What is your solution?
- Does your project description answer the classic questions: Who? What? Where? How? Why?
- Why is it likely to be a sound and cost-effective solution?
- Why are you qualified to do it?
- How will you sustain your project?
- How will you measure outcomes and success?

Step 6: Have your Proposal reviewed by a Third Party

The most effective way to improve your proposal is to have a fellow teacher or administrator review it who has not been involved in the proposal process. The reviewer should provide line-by-line comments and changes and should focus on the following questions:

- Is the proposal well organized and easy to follow?
- Is the information clearly presented and factually correct?
- Is the proposal fully responsive to the grant guidelines?
- Does the proposal demonstrate a superior understanding of the needs and problems?
- Is the proposed approach sound? Does it offer realistic solutions?
- Are there any problems? If so, how would you fix them?

Step 7: Revise, Finalize, Submit, and Create Documentary File

Use the reviewer's comments to revise and finalize your application. Make sure that you have addressed all the requirements and that the application is complete, neat, easy to read, and free of typographical and other errors. After you submit your proposal, immediately create a file for it that includes all electronic documents and paper copies of the proposal.

Massachusetts Guide

Statewide:

Ronald M. Ansin Foundation	
Address: 1 Main Street, Leominster, MA 01453	
Contact Person: Ronald M. Ansin, Treasurer	
Mission: Supports education, cultural programs, and museums in MA	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in MA	
Amounts: high: \$115,707; low: \$30	
Funding Priorities: Secondary schools in MA. No grants to individuals	
How to Contact: Send a one-page letter summarizing your proposal to Mr. Ansin	

Archibald Family Charitable Foundation	
Address: c/o Kirkpatrick & Lockhart, LLP, 75 State Street, Boston, MA 02109	
Contact Person: Melville Chapin, Treasurer	
Mission: Supports education in MA	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in MA	
Amounts: high: \$25,000; low: \$500	
Funding Priorities: Secondary schools in MA. No grants to individuals	
How to Contact: Send a one-page letter summarizing your proposal to Mr. Chapin	

Charles F. Bacon Trust	
Address: c/o Fleet Foundation and Philanthropic Services, 100 Federal Street, MADE 10020B, Boston, MA 02110	
Contact Person: Kerry Herlihy Sullivan, Director	
Mission: Supports education and health care in MA	
Web site: www.fleet.com/fps	Deadlines: March 14
Eligibility: Secondary schools in MA	
Amounts: In 2002, \$197,500 for grants	
Funding Priorities: Secondary education in MA	
How to Contact: Request application guidelines from Ms. Sullivan	

The Bay State Federal Savings Charitable Foundation

Address: 1299 Beacon St., Brookline, MA 02446

Contact Person: Susan Kelliher (617) 739-9577

Mission: Supports education and youth services in MA

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in MA

Amounts: high: \$55,000; low: \$25

Funding Priorities: Education and youth services in MA

How to Contact: Submit a one-page letter summarizing your project to Ms. Kelliher

Roger K. Berle Charitable Trust

Address: c/o Hill & Barlow, 1 International Place, Boston, MA 02110-2607

Contact Person: Thomas K. Belknap, Treasurer (617) 439-3555

Mission: Supports secondary education and arts and cultural programs in MA

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in MA

Amounts: high: \$7,070; low: \$100

Funding Priorities: Secondary education in MA

How to Contact: Submit a one-page letter summarizing your project to Mr. Belknap

The Bromley Charitable Trust

Address: c/o Lynch, Brewer, Hoffman & Sands, 101 Federal Street, 22 Floor, Boston, MA 02110-1800

Contact Person: Duncan M. McFarland, Treasurer

Mission: Supports secondary education and human services in MA

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in MA

Amounts: high: \$25,000; low: \$60

Funding Priorities: Secondary education in MA

How to Contact: Submit a one-page letter summarizing your project to Mr. McFarland

Eastman Charitable Foundation	
Address: 31 Milk Street, Room 501, Boston, MA 02109	
Contact Person: William C. Hays, Manager (617) 423-5599	
Mission: Supports educational institutions in MA	
Web site: N/A	Deadlines: December 1
Eligibility: Secondary schools in MA	
Amounts: high: \$50,000; low: \$400	
Funding Priorities: Secondary education in MA. No grants to individuals	
How to Contact: Send a one-page letter summarizing your proposal to Mr. Hays	

Greater Berkshire Foundation, Inc.	
Address: c/o The Popcorner, P.O. Box 1308, Pittsfield, MA 01202-1308	
Contact Person: Robert A. Wells, Chair (413) 528-1190	
Mission: Supports education, youth organizations, and the arts in MA	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in MA	
Amounts: high: \$25,000; low: \$12	
Funding Priorities: Secondary schools in MA	
How to Contact: Request guidelines from Mr. Wells	

Grimshaw-Gudewicz Charitable Foundation	
Address: 137 Auburn Street, New Bedford, MA 02740	
Contact Person: Anne Fazendeiro, Treasurer	
Mission: Supports education and the arts in MA	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in MA	
Amounts: high: \$125,000; low: \$500; average: \$5,000-40,000	
Funding Priorities: Secondary education in MA	
How to Contact: Send a one-page letter summarizing your proposal to Ms. Fazendeiro	

The Keel Foundation

Address: c/o Testa, Hurwitz & Thibault, 125 High St., Boston, MA 02110

Contact Person: Diane Gilchrist, Executive Director

Mission: Supports secondary education in MA

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in MA

Amounts: high: \$100,000; low: \$25,000

Funding Priorities: Secondary education in MA

How to Contact: Submit a one-page letter summarizing your project to Ms. Gilchrist

The Maurice and Anne Makepeace Family Foundation

Address: 200 Tihonet Road, Wareham, MA 02571

Contact Person: Christopher Makepeace, Treasurer (508) 295-1429

Mission: Supports secondary education, museums, and human services in MA

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in MA

Amounts: high: \$35,000; low: \$2,000

Funding Priorities: Secondary education in MA

How to Contact: Request guidelines from Mr. Makepeace

The New England Patriots Charitable Foundation

Address: 1 Boston Place, Ste. 3500, Boston, MA 02108

Contact Person: Daniel A. Kraft, Director

Mission: Supports youth and education programs in New England

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in MA

Amounts: high: \$100,000; low: \$50

Funding Priorities: Education in MA. No grants to individuals

How to Contact: Send a one-page letter summarizing your proposal to Mr. Kraft

Amelia Peabody Foundation

Address: 1 Hollis Street, Wellesley, MA 02482	
Contact Person: Margaret N. St. Clair, Co-Managing Treasurer (781) 237-6468	
Mission: Supports education and youth activities in inner-city neighborhoods in MA	
Web site: www.ameliapeabody.org	Deadlines: January 23, April 24, August 14, and November 6
Eligibility: Secondary schools serving inner-city students in MA	
Amounts: high: \$750,000; low: \$4,000; average: \$10,000-50,000	
Funding Priorities: Secondary education in Massachusetts for inner-city students. No grants to individuals	
How to Contact: Visit the Web site for application guidelines	

Raytheon Company Contributions Program

Address: 141 Spring St., Lexington, MA 02421	
Contact Person: Carol J. Ramsey, Director, Corporate Contributions (781) 862-6600 corporatecontributions@raytheon.com	
Mission: Supports education and the environment in areas of company operations, including MA	
Web site: www.raytheon.com/community	Deadlines: None
Eligibility: Secondary schools in MA	
Amounts: high: \$705,000; low: \$250; average: \$5,000-10,000	
Funding Priorities: Secondary education in MA	
How to Contact: Visit Web site for application guidelines	

Reed & Barton Foundation, Inc.

Address: 144 West Britannia St., Taunton, MA 02780	
Contact Person: Peter J. Roberti, Treasurer (508) 824-6611	
Mission: Supports museums and education in MA	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in MA	
Amounts: high: \$25,700; low: \$25	
Funding Priorities: Secondary schools in MA	
How to Contact: Submit a one-page letter summarizing your project to Mr. Roberti	

Thomas A. Rogers, Jr. Family Foundation

Address: P.O. Box 2509, Fall River, MA 02722

Contact Person: Thomas A. Rogers, Jr., President (508) 679-6452

Mission: Supports education and social services in MA

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in MA

Amounts: high: \$50,000; low: \$100

Funding Priorities: Secondary education in MA

How to Contact: Submit a one-page letter summarizing your project to Mr. Rogers

Van Sloun Foundation

Address: Scotch Pine Lane, P. O. Box 116, Westport, MA 02791

Contact Person: Neil J. Van Sloun, Treasurer

Mission: Supports secondary education and animal welfare in MA

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in MA

Amounts: high: \$6,200; low: \$200

Funding Priorities: Secondary education in MA

How to Contact: Submit a one-page letter summarizing your project to Mr. Van Sloun

Boston, Greater Boston:

Analog Devices, Inc. Corporate Giving Program

Address: c/o Contributions Administration, 1 Technology Way, P.O. Box 9106, Norwood, MA 02062-9106

Contact Person: Farhad Vazehgoo, Chair (781) 329-4700

Mission: Supports museums, higher education, and education in the greater Boston area

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in the greater Boston area

Amounts: N/A

Funding Priorities: Secondary schools in the greater Boston area

How to Contact: Submit a one-page letter summarizing your project to Mr. Vazehgoo

The ASD Foundation

Address: c/o Anne N. Dodge and Steven B. Dodge, 239 Summer Street, Manchester, MA 01944

Contact Person: Anne E. Dodge, Trustee

Mission: Supports education and health organizations in Boston

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in Boston

Amounts: high: \$100,000; low: \$100

Funding Priorities: Secondary education in Boston

How to Contact: Submit a one-page letter summarizing your project to Ms. Dodge

The Paul and Edith Babson Foundation

Address: c/o Nichols & Pratt, 50 Congress Street, Ste. 832, Boston, MA 02109-4017

Contact Person: Elizabeth D. Nichols, Program Officer (617) 523-8368 pebabsonfdn@babsonfoundations.org

Mission: Supports education programs in the greater Boston area

Web site: www.babsonfoundations.org

Deadlines: February 6 and September 9

Eligibility: Secondary schools in the greater Boston area as generally defined by Route 128

Amounts: In 2002, expended \$580,158 for grants

Funding Priorities: Secondary schools in the greater Boston area as generally defined by Route 128. No grants to individuals

How to Contact: Visit the Web site for application guidelines and the summary sheet

Biogen, Inc. Corporate Giving Program

Address: 14 Cambridge Center, Cambridge, MA 02142

Contact Person: Kathryn R. Bloom, Director of Communications

Mission: Supports education and community development in Cambridge and the greater Boston area

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in Cambridge and the greater Boston area

Amounts: N/A

Funding Priorities: Secondary schools in Cambridge and the greater Boston area. No grants to individuals

How to Contact: Request application guidelines from Ms. Bloom

The Boston Globe Foundation II, Inc.	
Address: P.O. Box 2378, 135 Morrissey Blvd., Boston, MA 02107-2378	
Contact Person: Suzanne W. Maas, Executive Director (617) 929-2895 foundation@globe.com	
Mission: Supports community services, cultural programs, and education in the greater Boston area	
Web site: www.bostonglobe.com/community/foundation/index.stm	Deadlines: None
Eligibility: Secondary schools in the greater Boston area	
Amounts: In 2001, expended \$345,566 for grants; average: \$1,000-25,000	
Funding Priorities: Secondary education in greater Boston area	
How to Contact: Visit the Web site for application guidelines and submit your proposal on either Boston Globe Foundation proposal forms or the Associated Grantmakers of Massachusetts common proposal forms	

Boston Safe Deposit and Trust Company Contributions Program	
Address: 1 Boston Place, 14 th Floor, Boston, MA 02108	
Contact Person: Susan Saeli, Grants Administrator (617) 722-7000	
Mission: Supports education and health care in the greater Boston area	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in greater Boston area	
Amounts: N/A	
Funding Priorities: Secondary schools in greater Boston area	
How to Contact: Contact Ms. Saeli for application forms	

Brookline Savings Bank Charitable Foundation	
Address: c/o Brookline Savings Bank, 160 Washington Street, Brookline, MA 02447	
Contact Person: Steve Hansen, Trust Officer, Brookline Savings Bank	
Mission: Supports education and public affairs, primarily in Brookline	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in Brookline	
Amounts: In 2001, \$19,000 for grants	
Funding Priorities: Secondary education in Brookline	
How to Contact: Request application guidelines from Mr. Hansen	

Cambridge Community Foundation	
Address: 99 Bishop Allen Drive, Cambridge, MA 012139	
Contact Person: Robert S. Hurlbut, Jr., Executive Director (617) 576-9966 cambridge@igc.org	
Mission: Supports private secondary education in Cambridge	
Web site: N/A	Deadlines: February through April and September through October
Eligibility: Private secondary schools in Cambridge	
Amounts: high: \$100,000; low: \$2,000; average: \$1,000-5,000	
Funding Priorities: Private secondary schools in Cambridge. No grants to individuals	
How to Contact: Send a one-page letter summarizing your proposal to Mr. Hurlbut	

East Cambridge Savings Charitable Foundation, Inc.	
Address: c/o East Cambridge Savings Bank, 292 Cambridge Street, East Cambridge, MA 02141	
Contact Person: William F. McGilvrey, President (617) 354-7700	
Mission: Supports education and youth development programs in Cambridge	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in Cambridge	
Amounts: high: \$13,000; low: \$50	
Funding Priorities: Secondary education in Cambridge	
How to Contact: Request application guidelines from Mr. McGilvrey	

The Alfred E. Chase Charity Foundation	
Address: c/o Fleet Foundation and Philanthropic Services, 100 Federal Street, MADE 10020B, Boston, MA 02110	
Contact Person: Kerry Herlihy Sullivan, Director of Fleet Foundation and Philanthropic Services (617) 434-4846	
Mission: Supports education in the greater Boston and North Shore areas	
Web site: www.flett.com/fps	Deadlines: March 15
Eligibility: Secondary schools in the greater Boston and North Shore areas	
Amounts: high: \$50,000; low: \$5,000	
Funding Priorities: Secondary schools in the greater Boston and North Shore areas. No grants to individuals. Support for equipment and program development	
How to Contact: Visit the Web site for application guidelines	

Copeland Family Foundation

Address: 1183 Randolph Ave., Milton, MA 02186	
Contact Person: Martha Verdone, President	
Mission: Supports education, hospitals, and health organizations with an emphasis on Milton	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in Milton	
Amounts: high: \$350,000; low: \$75; average: \$5,000-15,000	
Funding Priorities: Education in Milton	
How to Contact: Send a one-page letter of inquiry summarizing your proposal to Ms. Verdone	

Eastern Bank Charitable Foundation

Address: 1 Eastern Place, 195 Market Street, Lynn, MA 01901	
Contact Person: Laura Kurzrok, Foundation Coordinator (781) 598-7888 L.Kurzrok@easternbk.com	
Mission: Supports education and human services in eastern MA with an emphasis on the Boston area	
Web site: www.easternbank.com/a_charitable_foundation.html	Deadlines: None
Eligibility: Secondary schools in eastern MA with an emphasis on the Boston area	
Amounts: In 2002, expended \$824,462 for 320 grants; average: \$100-25,000	
Funding Priorities: Education in eastern MA with an emphasis on the Boston area. Funds restricted for new grants	
How to Contact: Send a one-page letter of inquiry summarizing your proposal to Ms. Kurzrok	

John Hancock Financial Services, Inc. Corporate Giving Program

Address: c/o Community Relations Department, T-58-02, P.O. Box 111, Boston, MA 02117	
Contact Person: Carol Fulp, Vice President for Community Relations (617) 772-6471	
Mission: Supports education and the performing arts in Boston	
Web site: www.jhancock.com/company/community/index.html	Deadlines: None
Eligibility: Secondary schools in Boston	
Amounts: high: \$175,000; low: \$100; average: \$2,500-15,000	
Funding Priorities: Secondary schools in Boston	
How to Contact: Visit the Web site for application forms	

Edward C. Johnson Fund

Address: 82 Devonshire Street, Ste 53, Boston, MA 02109-3614

Contact Person: Anne-Marie Souliere, Director (617) 563-6806

Mission: Supports education, museums, and cultural programs in greater Boston area

Web site: N/A

Deadlines: March 30 and October 30

Eligibility: Secondary schools in greater Boston area

Amounts: high: \$6,950,404; low: \$500; average: \$20,000-200,000

Funding Priorities: Secondary schools in greater Boston area. No grants to individuals

How to Contact: Send a one-page letter of inquiry summarizing your proposal to Ms. Souliere

Liberty Mutual Group Corporate Giving Program

Address: c/o Director Corporate Public Affairs, 175 Berkeley St., 10B, Boston, MA 02117-0140

Contact Person: N/A (617) 357-9500

Mission: Supports education, health and safety, and the arts in Boston

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in Boston

Amounts: N/A

Funding Priorities: Secondary schools in Boston

How to Contact: Request application forms from Director Corporate Public Affairs

The 484 Phi Alpha Foundation, Inc.

Address: c/o Seyfarth Shaw, 2 Seaport Lane, Ste. 300, Boston, MA 02210-2028

Contact Person: Carl K. King, Director

Mission: Supports education and human services in Cambridge and Boston

Web site: N/A

Deadlines: None

Eligibility:

Amounts: high: \$35,000; low: \$15,000

Funding Priorities: Secondary education in Cambridge and Boston

How to Contact: Submit a one-page letter summarizing your project to Mr. King

The Harold Whitworth Pierce Charitable Trust

Address: c/o Nichols and Pratt, 50 Congress Street, Ste. 832, Boston, MA 02109-4017	
Contact Person: Elizabeth D. Nichols, Program Director (617) 523-8368 piercetrust@nichols-pratt.com	
Mission: Supports education projects that will produce long-term benefits in the Boston area	
Web site: N/A	Deadlines: March 1 and September 15 for concept papers; mid-April and mid-October for invited proposals
Eligibility: Secondary schools in the Boston area	
Amounts: high: \$250,000; low: \$1,000	
Funding Priorities: Teacher education and secondary education in the Boston area. No grants to individuals	
How to Contact: Send a cover sheet and two-page letter summarizing your proposal to Ms. Nichols	

William E. Schrafft and Bertha E. Schrafft Charitable Fund

Address: 1 Financial Center, 26 th Floor, Boston, MA 02111	
Contact Person: Karen Faulkner, Executive Director (617) 457-7327 funding@schrafftcharitable.org	
Mission: Supports secondary education programs in the greater Boston area	
Web site: www.schrafftcharitable.org	Deadlines: None
Eligibility: Secondary schools in greater Boston area	
Amounts: high: \$200,000; low: \$2,000; average: \$5,000-25,000	
Funding Priorities: Secondary education in the greater Boston area. No grants to individuals or for seed money	
How to Contact: Request application guidelines and use the Associated Grantmakers of Massachusetts common proposal format	

Richard and Susan Smith Family Foundation

Address: 1280 Boylston Street, Ste. 100, Chestnut Hill, MA 02467	
Contact Person: David Ford, Executive Director (617) 278-5209 dford@smithfamilyfoundation.net	
Mission: Support education, especially for economically disadvantaged populations, in the greater Boston area	
Web site: N/A	Deadlines: March 15 and August 15
Eligibility: Secondary schools in the great Boston area	
Amounts: high: \$400,000; low: \$1,000	
Funding Priorities: Secondary education in greater Boston. No grants to individuals or to projects in which the foundation may become the sole source of support	
How to Contact: Send a one-page letter summarizing your proposal to Mr. Ford	

State Street Foundation	
Address: 225 Franklin Street, 12 th Floor, Boston, MA 02110	
Contact Person: George A. Bowman, Jr., Vice President (617) 664-1937	
Mission: Supports programs to improve the quality of life in the great Boston area, including secondary education	
Web site: www.statestreet.com/company/community_affairs/global_phianthropy/overview.html	Deadlines: None
Eligibility: Secondary schools in the greater Boston area	
Amounts: high: \$436,334; low: \$25; average: \$3,000-25,000	
Funding Priorities: Secondary schools in greater Boston area. No grants to individuals or start-up programs	
How to Contact: Visit the Web site for application guidelines	

The Stride Rite Philanthropic Foundation	
Address: 191 Spring Street, P.O. Box 9191, Lexington, MA 02420-9191	
Contact Person: David M. Chamberlain, President	
Mission: Supports programs involving young people in the greater Boston area	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in the greater Boston area	
Amounts: In 2001, \$788,620 for grants; high: \$278,445	
Funding Priorities: Secondary education in the greater Boston area	
How to Contact: Request application guidelines from Mr. Chamberlain	

Thomson Financial Corporate Giving Program	
Address: 22 Thomson Place, Boston, MA 02210	
Contact Person: Judy Wasserman, Manager, Community Relations (617) 737-3177 community.spirit@tfn.com	
Mission: Supports secondary education and youth services in Boston	
Web site: www.thomsonfinancial.com/site/about/community.aspx	Deadlines: None
Eligibility: Secondary schools in Boston	
Amounts: N/A	
Funding Priorities: Secondary schools in Boston	
How to Contact: Visit the Web site for application forms	

The TJX Companies, Inc. Corporate Giving Program

Address: 770 Cochituate Rd., Framingham, MA 01701	
Contact Person: Christine A. Strickland, Manager, The TJX Foundation, Inc. (508) 390-3199	
Mission: Supports education and arts and culture programs in the greater Boston area and the metro west area	
Web site: N/A	Deadlines: Contact for deadlines
Eligibility: Secondary schools in the greater Boston area and the metro west area	
Amounts: N/A	
Funding Priorities: Secondary schools in the greater Boston area and the metro west area	
How to Contact: Request an informational brochure from Ms. Strickland	

Edwin S. Webster Foundation

Address: c/o Grants Management Associates, Inc., 77 Summer Street, 8 th Floor, Boston, MA 02110	
Contact Person: Administrator (617) 426-7172 philanthropy@grants.management.com	
Mission: Supports the arts, education, and human services in the Boston area	
Web site: N/A	Deadlines: April 15 and September 30
Eligibility: Secondary schools in the great Boston area	
Amounts: high: \$200,000; low: \$2,000; average: \$10,000-50,000	
Funding Priorities: Secondary education in the greater Boston area. No grants to individuals. The foundation supports organizations that are well-known to trustees.	
How to Contact: Request application guidelines and a list of trustees	

Concord, Danvers, Greater Lawrence and Lowell:

Greater Lowell Community Foundation

Address: 169 Merrimack Street, 5 th Floor, Lowell, MA 01852	
Contact Person: David Kronberg, Executive Director (978) 970-1600 glcf@gis.net	
Mission: Supports programs to improve the quality of life in the greater Lowell area	
Web site: www.glcfoundation.org	Deadlines: March 15
Eligibility: Secondary schools in the greater Lowell area	
Amounts: In 2002, expended \$375,868 for grants	
Funding Priorities: Education in the greater Lowell area. No grants to individuals or for continuing support	
How to Contact: Visit the Web site for application guidelines	

Malden Mills Industries, Inc. Corporate Giving Program

Address: c/o Corporate Contributions, 46 Stafford Street, Lawrence, MA 01841

Contact Person: N/A

Mission: Makes charitable contributions on a case by case basis in Lawrence

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in Lawrence

Amounts: N/A

Funding Priorities: General charitable giving in Lawrence

How to Contact: Request application guidelines at the above address

The Rogers Family Foundation

Address: P.O. Box 100, Lawrence, MA 01842

Contact Person: Irving Rogers III, Treasurer (978) 685-1000

Mission: Supports education in the greater Lawrence area

Web site: N/A

Deadlines: None

Eligibility: Secondary schools in the greater Lawrence area, including Methuen, Andover, and Haverhill

Amounts: high: \$340,000; low: \$2,000

Funding Priorities: Secondary education in the greater Lawrence area. No grants to individuals

How to Contact: Request application guidelines

Artemas W. Stearns Fund

Address: c/o Marsha E. Rich, 59 Lucerne Drive, Andover, MA 01810

Contact Person: Clifford E. Elias, Treasurer (978) 687-0151

Mission: Supports secondary schools in the greater Lawrence area

Web site: N/A

Deadlines: January 31

Eligibility: Secondary schools in greater Lawrence area

Amounts: high: \$25,000; average: \$1,000-10,000

Funding Priorities: Secondary schools in greater Lawrence area. No grants to individuals

How to Contact: Request application guidelines from Mr. Elias

The Abbot and Dorothy H. Stevens Foundation	
Address: P.O. Box 111, North Andover, MA 01845	
Contact Person: Elizabeth A. Beland, Administrator (978) 688-7211 74722.2637@compuserve.com	
Mission: Supports education, the arts, and health and human services in the greater Lawrence area	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in the great Lawrence area	
Amounts: average: \$2,000-9,000	
Funding Priorities: Secondary education in the greater Lawrence area	
How to Contact: Request application guidelines from Ms. Beland	

Osram Sylvania Inc. Corporate Giving Program	
Address: c/o Corporate Communications Department, 100 Endicott Street, Danvers, MA 01923	
Contact Person: Susan Reminger, Administrator, Corporate Giving Program (978) 750-2895 susan.reminger@sylvania.com	
Mission: Supports education and human services in areas of company operations, including Danvers	
Web site: www.sylvania.com/aboutus/corpgiving	Deadlines: None
Eligibility: Supports secondary schools in Danvers	
Amounts: N/A	
Funding Priorities: Secondary education in Danvers	
How to Contact: Visit the Web site for application guidelines	

Welch Foods Inc. Corporate Giving Program	
Address: 3 Concord Farms, 575 Virginia Road, Concord, MA 01742-9101	
Contact Person: N/A (978) 371-1000	
Mission: Supports education on a case by case basis, primarily in Concord	
Web site: N/A	Deadlines: N/A
Eligibility: Secondary schools in Concord	
Amounts: N/A	
Funding Priorities: Education in Concord	
How to Contact: Request application guidelines at the above address	

Springfield:

Shatz, Schwartz & Fentin Charitable Foundation	
Address: 1441 Main Street, Ste. 1100, Springfield, MA 01103-1406	
Contact Person: Steven J. Schwartz, Treasurer (413) 737-1131	
Mission: Supports education and human services, primarily in Springfield	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in Springfield	
Amounts: high: \$35,000; low: \$25	
Funding Priorities: Secondary schools in Springfield. No grants to individuals	
How to Contact: Request guidelines from Mr. Schwartz	

Worcester:

The Fred Harris Daniels Foundation	
Address: c/o Fleet Private Client Group, 100 Front Street, Worcester, MA 01608	
Contact Person: Fred H. Daniels, II, President	
Mission: Supports secondary education in the Worcester area	
Web site: N/A	Deadlines: March 1, June 1, September 1, and December 1
Eligibility: Secondary schools in the Worcester area	
Amounts: high: \$35,000; low: \$750	
Funding Priorities: Secondary schools in the Worcester area. No grants to individuals or for seed money	
How to Contact: Send a one-page letter summarizing your proposal to Mr. Daniels	

Greater Worcester Community Foundation, Inc.	
Address: 370 Main Street, Ste. 650, Worcester, MA 01608-1738	
Contact Person: Ann. T. Lisi, Executive Director (508) 755-0980 atlisi@greaterworcester.org	
Mission: Supports programs, including secondary education, that will improve the quality of life for residents of Worcester with a focus on program development	
Web site: www.greterworcester.org	Deadlines: February 1 and September 15
Eligibility: Secondary schools in Worcester	
Amounts: high: \$200,000; low: \$100; average: \$500-30,000	
Funding Priorities: Secondary education in Worcester. No grants to individuals	
How to Contact: Visit the Web site for application guidelines	

Francis A. & Jacquelyn H. Harrington Foundation

Address: 370 Main Street, 12 Floor, Worcester, MA 01608

Contact Person: Sumner B. Tilton, Jr., Treasurer (508) 798-8621

Mission: Supports secondary schools and secondary education in Worcester

Web site: N/A | **Deadlines:** June 1

Eligibility: Secondary schools in Worcester

Amounts: high: \$60,000; low: \$2,000

Funding Priorities: Secondary schools and secondary education in Worcester. No grants to individuals

How to Contact: Send a one-page letter summarizing your proposal to Mr. Tilton

Hyde Charitable Foundation

Address: 54 Eastford Road, Southbridge, MA 01550-1875

Contact Person: Richard B. Hardy, Treasurer

Mission: Supports education in Worcester County

Web site: N/A | **Deadlines:** None

Eligibility: Secondary schools in Worcester County

Amounts: high: \$31,500; low: \$500

Funding Priorities: Secondary schools in Worcester County

How to Contact: Request application guidelines from Mr. Hardy

The Stoddard Charitable Fund

Address: 370 Main Street, 12 Floor, Worcester, MA 01608

Contact Person: Warner S. Fletcher, Chair (508) 798-8621

Mission: Supports education and cultural programs, primarily in Worcester

Web site: N/A | **Deadlines:** Submit proposals between January and November

Eligibility: Secondary schools in Worcester

Amounts: high: \$1,500,000; low: \$3,000; average: \$5,000-75,000

Funding Priorities: Secondary education in Worcester

How to Contact: Request guidelines from Mr. Fletcher

Wyman-Gordon Foundation	
Address: 370 Main Street, Ste. 1100, Worcester, MA 01608	
Contact Person: N/A	
Mission: Supports education and museums in the Worcester area	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in the Worcester area	
Amounts: high: \$150,000; low: \$375	
Funding Priorities: Secondary schools in the Worcester area. No grants to individuals	
How to Contact: Request application guidelines at the above address	

Central and Eastern Massachusetts:

KeySpam Energy Delivery New England Corporate Giving Program	
Address: 1 Beacon St., Boston, MA 02108	
Contact Person: Gustavo Veira, Community Relations Coordinator (617) 723-5512, ext. 2443 gveira@bostongas.com	
Mission: Supports education, arts, and culture in central and eastern Massachusetts	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in central and eastern Massachusetts	
Amounts: N/A	
Funding Priorities: Secondary schools in central and eastern Massachusetts	
How to Contact: Contact Mr. Veria for application guidelines	

Natick:

BJ's Wholesale Club, Inc. Corporate Giving Program	
Address: c/o Corporate Contributions, 1 Mercer Road, Natick, MA 01760	
Contact Person: Sandra Breault	
Mission: Supports education in the Natick area	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in the Natick area	
Amounts: N/A	
Funding Priorities: Education in the Natick area	
How to Contact: Request guidelines from Ms. Breault	

Peabody:

Eastman Gelatine Corporation Contributions Program	
Address: c/o Corporate Contributions, 227 Washington St., Peabody, MA 01960	
Contact Person: N/A	
Mission: Supports education and youth development in Peabody	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in Peabody	
Amounts: N/A	
Funding Priorities: Secondary schools in Peabody	
How to Contact: Request guidelines.	

Greater Attleboro-Taunton:

Bristol County Savings Charitable Foundation, Inc.	
Address: 35 Broadway, Taunton, MA 02780	
Contact Person: Michele Fortier, Clerk (508) 462-3106	
Mission: Supports education and human services in the greater Attleboro-Taunton area	
Web site: N/A	Deadlines: None
Eligibility: Secondary schools in the greater Attleboro-Taunton area	
Amounts: high: \$25,160; low: \$100	
Funding Priorities: Education in the greater Attleboro-Taunton area	
How to Contact: Request application guidelines from Ms. Fortier	

Marlborough:

Ezra M. Cutting Trust	
Address: c/o State Street Bank and Trust Company, P.O. Box 251, M-10, Boston, MA 02101	
Contact Person: Thomas Appleton, Trust Officer (617) 664-3369	
Mission: Supports education, youth development, and the arts in Marlborough	
Web site: N/A	Deadlines: December 15
Eligibility: Secondary schools in Marlborough	
Amounts: high: \$30,000; low: \$5,000	
Funding Priorities: Secondary education in Marlborough	
How to Contact: Request application guidelines from Mr. Appleton	

Berkshire County:

Berkshire Taconic Community Foundation	
Address: 271 Main Street, Ste. 3, Great Barrington, MA 01230	
Contact Person: Jennifer Dowley, President (800) 969-2823 info@berkshiretaconic.org	
Mission: Supports education, the arts, and health and human services in Berkshire County	
Web site: www.berkshiretaconic.org	Deadlines: October 1
Eligibility: Secondary education in Berkshire County	
Amounts: high: \$15,000	
Funding Priorities: Secondary education in Berkshire County	
How to Contact: Visit the Web site and then telephone for application guidelines	

Southeastern Massachusetts:

Community Foundation of Southeastern Massachusetts	
Address: 227 Union Street, Ste. 609, New Bedford, MA 02740	
Contact Person: Anne M. Beaulieu, President (508) 996-8253	
Mission: Supports education, historic preservation, and other programs in southeastern MA	
Web site: www.cfsema.com	Deadlines: None
Eligibility: Secondary schools in southeastern MA	
Amounts: In 2002, \$390,845 in grants	
Funding Priorities: Secondary education in southeastern MA	
How to Contact: Visit the Web site and submit a one-page letter summarizing your project to Ms. Beaulieu	

Sudbury:

Sudbury Foundation	
Address: 278 Old Sudbury Road, Sudbury, MA 01776	
Contact Person: Derry Tanner, Executive Director (978) 443-0849	
Mission: Supports secondary education, the arts, and human services in Sudbury	
Web site: www.agmconnect.org/sudbury1.html	Deadlines: Deadlines available on request
Eligibility: Secondary schools in Sudbury	
Amounts: high: \$325,000; low: \$750; average: \$10,000-75,000	
Funding Priorities: Secondary education in Sudbury. No grants to individuals	
How to Contact: Visit the Web site for application guidance	