

*MATHWEST  
Meeting Minutes  
September 14, 2006*

**I. Call to order:**

The meeting was called to order on Thursday, September 14, 2006, at 4:10 PM at Friendly's Restaurant in West Springfield. Those in attendance were Scott Trahan, Cindy Tuthill, Cecilia Goncalves, Ellen Follett, Marnie Henneman, Tricia Lynn, Louise Lataille, Barbara Martowski, and Patricia Bertone-Gross. The meeting was called to order by Scott Trahan, MATHWEST President.

**II. Current Focus: Fall General Membership Meeting**

This year's fall meeting will be held at the Shaker Farms Country Club on Shaker Road in Westfield on Thursday, October 12<sup>th</sup> with registration starting at 3:30 PM. There will be a brief business meeting at 3:45 PM to discuss amendments to the constitution. The workshop will begin at 4:00 PM followed by a sit down dinner at 6:00 PM. The fee will be \$20 for members, \$30 for non-members and \$35 for non-members with a one-year membership in MATHWEST. (Please note this is a \$5 discount for the membership!) A mailing was sent out to almost 500 people. Board members as asked to spread the word to their schools about this dinner.

There was a discussion regarding the stipend for the conference chair and about adding a clause to give conference subcommittee chairs free registration for the conference as well. The stipend amount will be added at the general membership meeting before it is voted on.

Moved – Barb

Seconded - Tricia

**III. Secretary's Report:**

The minutes from the last meeting will be tabled until the next meeting.

Moved – Barb

Seconded – Cindy

**IV. Treasurer's Report:**

A current report was submitted. All outstanding loans and bills are paid.

Moved – Cindy

Seconded – Marnie

One typo was found on the report after the motion. Date was changed and report was moved and seconded with this correction.

**V. Calendar of Events:**

The new calendar for the year has been posted. One change will need to be made and that is the deadline for the Math Month Poster Contest. That date has been changed to April 6, 2007.

**VI. MATHWEST Spring Conference: Cross-Curricular Connections**

This year's conference will be held on Thursday, April 5, 2007, at the Sheraton in downtown Springfield. There will be six concurrent sessions in four 90 minute blocks. Vendor letter were sent. (Thanks Cecilia!) Speaker letters were sent as well as emails. We are in desperate need for elementary and middle school speakers. Sponsors have already been turned in. A postcard mailing will go out in November. A new webpage will be constructed for this conference using last year's template.

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Subcommittee chairs are as follows: Vendors – Cecilia, Speakers – Louise, Registration – Cindy and Pat, Hospitality – Marnie, Publishing – Tricia.

Below is a rate schedule for the registration fees for the conference.

	Current Member	Non-Member
Early Registration (by February 1 <sup>st</sup> )	\$85	\$105
Regular Registration (by March 17 <sup>th</sup> )	\$100	\$120
Late Registration (by April 4 <sup>th</sup> )	\$125	\$145

There will be late registration clause added due to issues that arose last year. We will also be taking payments via credit card through Jx2 Productions, LLC and a \$5 fee will be applied to all credit card payments.

Moved – Tricia

Seconded – Cecilia

**VII. AP Practice Exam:**

The AP Practice Exam will be on Saturday, March 31, 2007, at the Agawam Baptist Church. The fee will again be \$10 per student.

**VIII. Mohegan Sun Trip:**

The Mohegan Sun Trip will be on Friday, January 12, 2007, leaving the Pier 1 parking lot at 5:00 PM. Cindy will book the trip as usual. Prices will be announced at a later time. This year there will be no refunds, however you may transfer your fare to another party.

**IX. Math Month Poster Contest:**

Louise will chair the contest again. Costs will be determined. 1<sup>st</sup> place for the high school level will be a TI-84+ Silver Edition, which has been donated by Math Tech Consulting, LLC.

**X. Website News:**

It was suggested that a jobs posting page be added to the website with links to sites like School Spring.

The webmaster rate needs to be increased to \$65 a month for maintenance of the site. All new design work will be done at a \$20 per hour (pre-quoted) rate. Scott will now have access to the site to do simple text changes.

Moved – Tricia

Seconded - Barbara

**XI. New Business:**

A. NCTM Affiliate Conference

- It is suggested that we change our NCTM membership from the Associate to Partner Level. This will be an increase in dues from \$60 to \$125. With the change in membership, MATHWEST will have access to grants and to hosting future NCTM Regional conferences.

Moved – Tricia

Seconded - Cecilia

B. Mailing List Swap with NCTM

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- One of the privileges of Partner Affiliate would be the ability to swap our mailing list with the NCTM mailing list for the entirety of Western Massachusetts.

Moved – Louise

Seconded - Barbara

C. NCTM Membership Booth at Conference

- We will be looking into setting up a booth where people could become NCTM members at our Spring Conference.

D. Change of Bank

- Cecilia has asked if we may change to a bank that is more convenient to all members of the Board rather than just a chosen few to help ease the crunch of deposits and such. This matter was tabled until the next board meeting.

E. Change in President-Elect

- Due to her daughter's upcoming nuptials, Cindy has resigned as President-Elect. Tricia will be acting President-Elect effective today.

Moved – Marnie

Seconded - Barbara

**XII. Adjournment:**

The meeting was adjourned at 5:50 PM.